

Send us your files

Media

We can accept your files electronically or via the following disk types.

Compression: FTP

Email:

For files less than 5MB

Our email is:

Prepress@ccsmediapackaging.com

We request that you compress files fonts etc.

If your preferred method of sending files, is not specified, please contact us.

Programs

All fonts and graphic files linked to your document must be included.

Please note that CCS are unable to accept PC format.

Program	Version
Quark Xpress	8.5
Adobe Acrobat (seperated)	CS 5.5
Illustrator	CS 5.5
Photoshop	CS 5.5
InDesign	CS 5.5

If the application used to create your document is not specified above, please contact us.

prepress checklist

your details:

contact name

telephone number

company

1. file information:

Name of file(s) to output:

Application:

- Postscript
- Acrobat (PDF)
- QuarkXpress ver. _____
- Illustrator ver. _____
- Photoshop ver. _____
- Other _____

Please contact us if you would like to be sure that we can accept your file.

Platform:

- Macintosh
- Compressed

2. checklist:

Hardcopy included

Please ensure that we have a hardcopy for proofing.

All images

i.e your hard copies that you would like scanned.

Non postscript/ PDF users:

All fonts

including fonts used in any eps file.

All digital images

(ie: eps & tiffs) including images used in any eps file

Digital output

- Colour
- Black & white

3. transport media:

cd - rom

email - files under 5 MB

Prepress@ccsmediapackaging.com

Special instructions:

